



**AGENDA**  
**CITY COMMISSION MEETING**  
**WEDNESDAY, SEPTEMBER 9, 2020**  
**ELECTRONIC**

**Members of the public can attend online at:**

<https://us02web.zoom.us/j/87987587114>

OR by calling in to 1-312-626-6799 and using the Webinar ID: 879 8758 7114

**Members of the public can also view the meeting online at:**

<https://youtu.be/Uzls7J3elro>

**REGULAR MEETING 6:00 P.M.**

1. CALL TO ORDER BY MAYOR
2. PLEDGE OF ALLEGIANCE
3. INVOCATION
4. ROLL CALL
5. PROCLAMATIONS / PRESENTATIONS
6. VISITORS – (Public comments for items not listed as agenda items)
7. APPROVAL OF AGENDA
8. APPROVAL OF CONSENT AGENDA (agenda on next page)
9. UNFINISHED BUSINESS
10. NEW BUSINESS
  - A. Cemetery Rates and Section Development – Rick Miller
  - B. Social District Permits – Andrew Kuk
  - C. Planning Commission Board Appointment – Kenneth Rhodes
11. COMMISSIONER / STAFF COMMENTS
12. CLOSED SESSION – Union Negotiations
13. ADJOURN

## **CONSENT AGENDA**

**8A. Action of Minutes of Previous Meetings**

APPROVE the minutes from the August 26, 2020 regular meeting as presented.

**8B. Pay Bills**

AUTHORIZE the payment of the City bills in the amount of \$1,336,763.37 as presented.

**8C. Sale of Vehicle 3136-17 – 2017 Dodge Charger**

APPROVE the sale of vehicle 3136-17, a 2017 Dodge Charger, as presented.

**8D. “Summer’s End” DDA Car Cruise-In Request**

APPROVE the requests for the 2020 Summers End Car Cruise-In for Friday, September 18<sup>th</sup>, 2020.

**8E. PA 425 Property Transfer Request – Lifecare Ambulance**

ADOPT the Resolution to Transfer of Property from Sturgis Township to City of Sturgis pertaining to Sturgis Township Parcel Numbers 75-015-002-052-00 and 75-015-002-052-01.

# Manager's Report

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SEPTEMBER 9, 2020



CITY OF  
**Sturgis**  
MICHIGAN

Submitted by:

A handwritten signature in dark ink, appearing to read "Michael L. Hughes".

Michael L. Hughes  
City Manager

## 8. Consent Agenda

### Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the Consent Agenda for September 9, 2020 as presented.

### Staff Recommendation:

**APPROVE**

#### **8A. Action of Minutes of Previous Meetings**

##### Consent Agenda Motion:

*APPROVE the minutes from the August 26, 2020 regular meeting as presented.*

#### **8B. Pay Bills**

##### Consent Agenda Motion:

*AUTHORIZE the payment of the City bills in the amount of \$1,336,763.37 as presented.*

#### **8C. Sale of Vehicle 3136-17 – 2017 Dodge Charger**

City staff is looking for approval to sell vehicle 3136-17, a 2017 Dodge Charger used by the Police Department. This vehicle is to be replaced by the new Police Dodge Durango approved for purchase by the Commission at the August 12<sup>th</sup> meeting. The Charger will be sold when the new vehicle is placed in service. This vehicle has been chosen based on its current valuation for resale and maintenance history.

##### Consent Agenda Motion:

*APPROVE the sale of vehicle 3136-17, a 2017 Dodge Charger, as presented.*

## **8D. “Summer’s End” DDA Car Cruise-In Request**

The Downtown Development Authority is planning Summer’s End, another car cruise-in and food truck activity for Friday, September 18<sup>th</sup> in the downtown area. As with the previous event, this is intended to be loosely arranged to avoid being an outdoor gathering in violation of the Governor’s Executive Orders. Classic cars will be parked downtown with food truck vendors on North St.

Event Requests include:

- Temporary closure of all on-street parking spots on US-12 from Jefferson St. to Monroe St. for classic car cruise-in parking from 3:00 p.m. until 9:00 p.m.
- Closure of North St. from U.S. 12 to John St. from 3:00 p.m. until 9:00 p.m.
- Closure of a portion of Lot 4 parking for turn-around midnight to 9:00 p.m.
- Use of barricades, cones, trash can, electric and water for the event
- Police Department support to close on-street parking

### **Consent Agenda Motion:**

**APPROVE the requests for the 2020 Summers End Car Cruise-In for Friday, September 18<sup>th</sup>, 2020.**

## **8E. PA 425 Property Transfer Request – Lifecare Ambulance**

On August 4, 2000 the City of Sturgis entered into an Act 425 Agreement for the “Conditional Transfer of Property” from Sturgis Township to the City of Sturgis. As provided for in this agreement, a parcel may be transferred into the City if the property owner requests the transfer.

Lifecare Ambulance Real Estate Holding Company has purchased three adjoining parcels along West Chicago Road, next to NAPA Auto Parts. They

have requested to transfer the two parcels, currently in Sturgis Township, into the City of Sturgis. Lifecare has submitted an Exhibit B petition requesting the township properties be transferred into the City. Sturgis Township will consider a similar resolution at their September 8<sup>th</sup> board meeting.

In accordance with State law and as stated in the PA 425 agreement, Sturgis Township and the City Commission may pass resolutions approving the transfer. If Sturgis Township does not act on the request for transfer within 60 days, the City Commission may pass a resolution to transfer the property to the City and file it with the State of Michigan.

**Consent Agenda Motion:**

**ADOPT the Resolution to Transfer of Property from Sturgis Township to City of Sturgis pertaining to Sturgis Township Parcel Numbers 75-015-002-052-00 and 75-015-002-052-01.**

**Included in your packet:**

1. Resolution
2. Exhibit A
3. Exhibit C

## **10. New Business**

### **A. Cemetery Rates and Section Development**

**Staff: Rick Miller**

#### **Cemetery Rates**

City staff recently reviewed the rates for Oak Lawn and Sturgis Memorial Gardens Cemeteries and found that costs have risen to the point that an increase is warranted. The transfer from General Fund to the Cemetery Fund has been increased in recent years to maintain a positive fund balance.

The rates were last increased in 2012 and Staff is proposing a 5% increase each year for the next two years to bring rates back into alignment with costs. Included in the packet is a copy of the proposed fee schedule.

Most rates in the current fee schedule include discounts for City of Sturgis residents; these discounts vary from 10% to 45% based on the service. Along with the increase, staff is proposing that the discount for City residents on services be a consistent 20%. Certain rates, including for foundations, lettering, and overtime have not previously included a discount rate and a discount rate is not proposed. Rates for a deed duplicate and a transfer deed are recommended to not include a resident discount in the proposed rates.

Also included in your packet is a comparison of the City's current and proposed rates to those of other local communities. Not all rates had equivalent comparisons, but generally the City's rates seem in line with other area communities.

The Parks and Cemetery Board reviewed the proposed rate increases at a recent meeting and recommended them to the City Commission.

#### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY the Cemetery Rates for Fiscal Year 2021 and Fiscal Year 2022 as presented.**

#### **Staff Recommendation:**

## **APPROVE**

### **Section Development**

Staff is also proposing to open a new section of Oak Lawn Cemetery for lot sales. Section RR would be located along E. South St. between the sidewalk and the southernmost cemetery road, south of the Cemetery Barn. A map showing this location is included in your packet. The section would contain 67 double lots available for sale. The Parks and Cemetery Board reviewed the development of section RR and has recommended it to the City Commission.

### **Proposed Motion:**

**Move that the Sturgis City Commission APPROVE/DENY the development of section RR in Oak Lawn Cemetery as presented.**

### **Staff Recommendation:**

**APPROVE**

### **Included in your packet:**

1. Proposed Cemetery Rates
2. Cemetery Rate Comparison
3. Section RR Location Map



## **10. New Business**

### **B. Social District Permits**

**Staff: Andrew Kuk**

Following the City Commission's approval of a Social District and Commons Area at the last Commission meeting, City staff has received requests for recommendation of two Social District Permit applications. The first is from Wings of Sturgis, LLC (DBA Wings Etc.), located at 111 W. Chicago Rd., and the second for the City of Sturgis, located at the Sturges-Young Center for the Arts, 201 N. Nottawa St. As part of Michigan Liquor Control's permit application, the governing body of the Local Government Unit must supply a recommendation on all applications.

Both locations are contiguous to the City's Commons Area and both have a Class C liquor license which qualifies them to receive a Social District Permit. Wings Etc. has stated that they are willing to enter into a License Agreement with the City for use of the Commons Area logo as outlined in the Downtown Social District Plan; Sturges-Young Center for the Arts would be subject to the same arrangement.

#### **Proposed Motion:**

**Move that the Sturgis City Commission RECOMMEND/NOT RECOMMEND the application from Wings of Sturgis, LLC (DBA Wings Etc.) for a Social District Permit for consideration for approval by the Michigan Liquor Control Commission for their location at 111 W. Chicago Rd.**

#### **Proposed Motion:**

**Move that the Sturgis City Commission RECOMMEND/NOT RECOMMEND the application from the City of Sturgis (DBA Sturges-Young Civic Auditorium) for a Social District Permit for consideration for approval by the Michigan Liquor Control Commission for their location at 201 N. Nottawa St.**

#### **Staff Recommendation:**

**RECOMMEND and RECOMMEND**

## **10. New Business**

### **C. Planning Commission Board Appointment**

**Staff: Kenneth Rhodes**

Included in the packet are applications from Gabe Alvez, Ed Dinsmore and Steve Shevick for the Planning Commission. This vacancy is to fill the position formerly held by Eric Jones.

**Proposed Motion:**

**Move that the Sturgis City Commission APPOINT \_\_\_\_\_ to the Planning Commission through May 2023.**

Included in your packet:

1. Board Applications

## Noteworthy Meetings / Events

- Chamber Board Meeting | August 25<sup>th</sup>
- Parks & Cemetery Board Meeting | September 1<sup>st</sup>
- SPS Solar Meeting | September 1<sup>st</sup>
- DDA Meeting | September 2<sup>nd</sup>
- Exchange Club Meeting | September 2<sup>nd</sup>

## Upcoming Events

- City Hall Closed | Labor Day | September 7<sup>th</sup>
- Chamber Golf Outing | Cedar Lake Golf Course | September 18<sup>th</sup>
- Summer's End | Downtown | 5:30pm-9:00pm | September 18<sup>th</sup>
- St. Joseph County Radiothon | September 24<sup>th</sup>
- MML Virtual Conference | September 30<sup>th</sup>-October 2<sup>nd</sup>



**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 8A**



**REGULAR MEETING - STURGIS CITY COMMISSION  
WEDNESDAY, AUGUST 12, 2020  
ELECTRONIC/VIRTUAL**

Mayor Hile called the meeting to order at 6:00 p.m.

Assistant City Manager Andrew Kuk provided information on the City of Sturgis Electronic/Virtual Meetings Policy.

The Pledge of Allegiance was said by all present.

The Invocation was given by Comm. Wickey.

Commissioners present: Mullins, Bir, Klinger, Wickey, Malone, Littman, Vice-Mayor Good, Mayor Hile  
Commissioners absent: None

Also present: City Attorney, City Manager, Assistant City Manager, City Controller, City Clerk

Electric Department Superintendent John Griffith and Chris Lund, Utility Financial Solutions, provided details of a 2020 Valuation of Solar report. The City Commission, School Superintendent Art Ebert and City Staff discussed aspects of the report.

**There was consensus to continue researching the subject.**

Joel Krontz explained that he has submitted a write in candidacy for Second precinct Commissioner.

Moved by Comm. Littman and seconded by Comm. Bir to approve the agenda as presented.

**Voting yea: Eight**

**Voting nay: None**

**MOTION CARRIED**

Moved by Comm. Littman and seconded by Comm. Bir to approve the Consent Agenda of August 26, 2020 as presented.

**8A. Action of Minutes of Previous Meetings**

APPROVE the minutes from the August 12, 2020 regular meeting as presented.

**8B. Pay Bills**

AUTHORIZE the payment of the City bills in the amount of \$2,071,652.53 as presented.

**Voting yea: Eight**

**Voting nay: None**

**MOTION CARRIED**

Assistant City Manager Andrew Kuk provided additional details on the new legislation that allows for the creation of a Social District that would allow the consumption of alcohol in a certain area provided certain guidelines are met and changes to the proposed map. The Commission discussed details of the district and possible limitations to the map.

Matt Craven, resident of Burr Oak Township, expressed support for cannabis consumption downtown.

Moved by Comm. Mullins and seconded by Comm. Malone to adopt the Resolution Establishing a Social District and Commons Area in the City of Sturgis and Approving a Social District Plan with the amended map as presented.

**Voting yea: Seven**

**Voting nay: Klinger**

**MOTION CARRIED**

Moved by Comm. Mullins and seconded by Comm. Malone to consider this the second reading of and approve an amendment to the City Code of Ordinances, Part II, Chapter 38, Article V, Section 38-124 pertaining to consumption of alcoholic beverages in parks and public property as part of a Commons Area effective September 16th, 2020.

**Voting yea: Eight**

**Voting nay: None**

**MOTION CARRIED**

**AMENDMENT TO THE ORDINANCES OF THE CITY OF STURGIS ALLOWING SOCIAL DISTRICTS IN PARKS AND PUBLIC PROPERTY**

An ordinance to amend Chapter 38, Article V, of the Ordinances of the City of Sturgis regarding the prohibition of alcoholic beverages in parks and on public property to allow for Social Districts and Commons Areas consistent with Public Act 124 of 2020 (MCL Section 436.1551).

WHEREAS, Public Act 124 of 2020 establishes Section 436.1551, which authorizes the issuance of Social District Permits for the sale of alcohol by the MLCC, under which the governing body of a local governmental unit may designate a Social District within its jurisdiction and establish Commons Areas; and

WHEREAS, the City of Sturgis has determined that it is in the best interest of the residents of the City to amend the current prohibition against the consumption of alcoholic beverages in parks and on public property to allow for the establishment of Social Districts and associated Commons Areas by the Sturgis City Commission.

NOW, THEREFORE, the City of Sturgis, St. Joseph County, Michigan, ordains:

Part II – Chapter 38, Article V, Sec. 38-124 is hereby amended as follows, effective as of September 16th, 2020:

Sec. 38-124. - Consumption of alcoholic beverages prohibited in parks and on public property.

No person shall consume any alcoholic liquor, beer, wine or spirits in any park, upon any sidewalk or public highway, or in any place of amusement not licensed by the state to furnish alcoholic liquor, beer or wine for consumption on the premises, nor shall any person consume any alcoholic liquor, beer, wine or spirits in or upon any lands owned by the city or by any other public or semipublic corporation or entity, except as such consumption of alcoholic beverages may be specifically allowed by the city commission in conjunction with an application made to the state for a permit or license to serve alcoholic beverages. This provision does not apply to the legal consumption of alcoholic liquor, beer, wine or spirits in a Commons Area of a Social District established by the Sturgis City Commission in compliance with MCL Section 436.1551.



City Manager Michael Hughes provided an update on the State's new Water Assistance Program. Discussion followed.

City Controller Holly Keyser and Chris Lund, Utility Financial Solutions, provided details of the proposed 2020-21 electric rates. Discussion followed.

Moved by Comm. Klinger and seconded by Comm. Bir to approve the electric rates for billings beginning on October 1, 2020 as presented.

**Voting yea: Eight**

**Voting nay: None**

**MOTION CARRIED**

Moved by Comm. Klinger and seconded by Comm. Mullins to go into Closed Session to consider the dismissal, suspension, or disciplining of an employee at the request of the employee and purchase of property.

**Voting yea: Eight**

**Voting nay: None**

**MOTION CARRIED**

Meeting recessed at 8:10 p.m.

Meeting reconvened at 9:33 p.m.

Moved by Comm. Good and seconded by Comm. Klinger to approve the Resignation and Separation Agreement with Public Safety Director Geoff Smith and authorize City Manager Michael Hughes to sign the agreement as presented subject to attorney final review.

**Voting yea: Eight**

**Voting nay: None**

**MOTION CARRIED**

The meeting was adjourned at 9:36 p.m.

***Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer***



**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 8B**



Date	Check#	Vendor	Vendor Name	Amount
Manual Checks				
08-19-2020	237861M	05969	JOHN JONES AUTO DEALERSHIP INC	33,168.00
08-21-2020	PR0536M	00061	CITY OF STURGIS PAYROLL	286,505.38
09-12-2020	T13003M	00197	CITY OF STURGIS UTILITIES	16,245.02
09-01-2020	T13004M	03770	MICHIGAN GAS UTILITIES	42.52
09-08-2020	T13005M	03770	MICHIGAN GAS UTILITIES	39.08
09-08-2020	T13006M	03770	MICHIGAN GAS UTILITIES	51.67
09-08-2020	T13007M	03770	MICHIGAN GAS UTILITIES	63.36
09-08-2020	T13008M	03770	MICHIGAN GAS UTILITIES	11.97
09-10-2020	T13009M	03770	MICHIGAN GAS UTILITIES	55.48
09-03-2020	T13010M	04389	FRONTIER COMMUNICATIONS A	46.98
09-14-2020	T13011M	04389	FRONTIER COMMUNICATIONS A	67.22
09-14-2020	T13012M	04389	FRONTIER COMMUNICATIONS A	169.54
09-14-2020	T13013M	04389	FRONTIER COMMUNICATIONS A	145.73
09-14-2020	T13014M	04389	FRONTIER COMMUNICATIONS A	55.02
09-14-2020	T13015M	04389	FRONTIER COMMUNICATIONS A	26.28
09-14-2020	T13016M	04389	FRONTIER COMMUNICATIONS A	52.93
09-14-2020	T13017M	04389	FRONTIER COMMUNICATIONS A	52.30
09-14-2020	T13018M	04389	FRONTIER COMMUNICATIONS A	191.97
09-20-2020	T13019M	00197	CITY OF STURGIS UTILITIES	7,687.10
09-10-2020	T13020M	04421	AT&T MOBILITY	674.37
09-15-2020	T13021M	03770	MICHIGAN GAS UTILITIES	44.34
09-20-2020	T13022M	00197	CITY OF STURGIS UTILITIES	5,748.11
09-01-2020	T13023M	04088	BLUE CROSS BLUE SHIELD OF MI	33,244.50
09-18-2020	T13024M	04389	FRONTIER COMMUNICATIONS A	209.45
09-18-2020	T13025M	04389	FRONTIER COMMUNICATIONS A	222.58
09-15-2020	T13026M	04389	FRONTIER COMMUNICATIONS A	608.71
09-16-2020	T13027M	03770	MICHIGAN GAS UTILITIES	40.89
09-17-2020	T13028M	03770	MICHIGAN GAS UTILITIES	46.18
09-01-2020	T13029M	03951	SOUTHERN MICHIGAN BANK & TRUST	1,658.42
09-12-2020	T13030M	02909	CHARTER COMMUNICATIONS	564.26
08-26-2020	T13031M	04088	BLUE CROSS BLUE SHIELD OF MI	52,674.14
08-19-2020	T13032M	04088	BLUE CROSS BLUE SHIELD OF MI	21,628.97
08-31-2020	T13033M	04389	FRONTIER COMMUNICATIONS A	103.49
08-31-2020	T13034M	04197	MI PUBLIC POWER AGENCY	214,946.92
08-31-2020	T13035M	04291	HUNTINGTON NATIONAL BANK	3,064.69
08-25-2020	T13036M	00108	STATE OF MICHIGAN	64,066.83
08-31-2020	T13037M	00512	CAMOCO FUEL SYSTEM	8,053.78
08-21-2020	T13038M	03173	FIFTH THIRD BANK	7,045.32
08-21-2020	T13039M	00062	CITY OF STURGIS-EMPLOYEE INS	52,589.10
08-21-2020	T13040M	04294	CITY OF STURGIS-BASIC/SBT	154.00
08-21-2020	T13041M	05588	ALERUS FINANCIAL/MERS TRANSFER	2,334.02
08-21-2020	T13042M	00065	DOYLE MEMBERSHIP TRANSFER	2,768.62
08-21-2020	T13043M	00063	CITY OF STURGIS TAX TRANSFER	16,305.42
08-21-2020	T13044M	05123	COMERICA BANK-INST TRUST SERV	28,854.92
08-21-2020	T13045M	03229	CITY OF STURGIS-WORKERS COMP	2,591.95
08-21-2020	T13046M	00064	INTL CITY MGMT ASSOC RETR CORP	5,714.27
Automatic Checks				
09-09-2020	237862	06032	3PLAY MEDIA INC	285.63
09-09-2020	237863	00110	A & K PRINTING & POOLS	2,412.50
09-09-2020	237864	00275	A B'S GLOVE & ABRASIVES INC	113.45
09-09-2020	237865	00296	ABIGAIL E MCKEE	18.40

Date	Check#	Vendor	Vendor Name	Amount
09-09-2020	237866	00066	ACTION QUICK PRINT PLUS	81.00
09-09-2020	237867	00041	ADAM FODGE	30.00
09-09-2020	237868	02334	ALLMAKE BROADCOM	560.00
09-09-2020	237869	05986	ALPHA BUILDING CENTER-NOTTAWA	54.80
09-09-2020	237870	01813	AMERICAN ELECTRIC POWER	203.84
09-09-2020	237871	00618	AMERICAN WATER WORKS ASSOC	224.00
09-09-2020	237872	05224	ANIXTER POWER SOLUTIONS LLC	15,078.75
09-09-2020	237873	03576	ARROW SERVICES INC	67.55
09-09-2020	237874	02182	DANIEL BAKER	650.00
09-09-2020	237875	00072	BIRD SCHESKE REED &	8,944.35
09-09-2020	237876	02749	HARLAN BLOOD	15.00
09-09-2020	237877	00511	BOALS SEWER & DRAIN CLEANING	65.00
09-09-2020	237878	00132	BOFA INC	411.60
09-09-2020	237879	00005	BOGEN CONCRETE INC	2,634.75
09-09-2020	237880	00006	BOLAND TIRE INC	882.64
09-09-2020	237881	03792	BOWERSOX FLOOR CENTER	321.99
09-09-2020	237882	03343	BYLER ELECTRIC INC	5,762.58
09-09-2020	237883	00315	CENTURYLINK	523.85
09-09-2020	237884	05928	TAYLOR CLARK	30.00
09-09-2020	237885	03605	COLDSPRING GRANITE COMPANY	235.80
09-09-2020	237886	06006	COMMUNICATIONS SUPPLY CORP	1,454.22
09-09-2020	237887	05887	CONTRACT LAND STAFF LLC	6,360.96
09-09-2020	237888	06065	COOPER'S TRENCHING INC	1,500.00
09-09-2020	237889	01859	CORRPRO COMPANIES INC	820.00
09-09-2020	237890	05863	COTTIN'S HARDWARE	288.54
09-09-2020	237891	00152	CULLIGAN WATER CONDITIONING	33.00
09-09-2020	237892	01119	DAVID W LUDDERS	103.40
09-09-2020	237893	01936	DEVON E GRABER	170.00
09-09-2020	237894	06062	ELECTIONSOURCE	340.00
09-09-2020	237895	03929	EMERGENCY MEDICAL PRODUCTS INC	273.80
09-09-2020	237896	00769	EMERGENCY VEHICLE PRODUCTS INC	120.33
09-09-2020	237897	04441	ERM - MIDWEST	350.00
09-09-2020	237898	00574	ETNA SUPPLY COMPANY	31.20
09-09-2020	237899	01636	EXECUTEC INC	397.36
09-09-2020	237900	05151	FAWN RIVER MECHANICAL LLC	112.00
09-09-2020	237901	01450	FEDERAL ENERGY REGULATORY COMM	3,862.44
09-09-2020	237902	05841	FERGUSON FACILITIES SUPPLY	867.04
09-09-2020	237903	05490	FERGUSON WATERWORKS #3386	8,419.68
09-09-2020	237904	04988	FIRST IMPRESSIONS	2,683.00
09-09-2020	237905	00013	FISHBECK THOMPSON	43,292.70
09-09-2020	237906	00776	FLEIS & VANDENBRINK	45,187.37
09-09-2020	237907	04389	FRONTIER COMMUNICATIONS A	3,352.90
09-09-2020	237908	00012	GALLOUP	889.00
09-09-2020	237909	02082	GECKO SECURITY LLC	10,968.00
09-09-2020	237910	05900	GEMPLER'S INC	121.92
09-09-2020	237911	04002	GENESIS LAMP CORP	1,420.62
09-09-2020	237912	00183	W W GRAINGER INC	1,079.62
09-09-2020	237913	03806	GREAT LAKES PEST CONTROL	365.00
09-09-2020	237914	00016	HICKMAN HOME IMPROVEMENT	2,344.00
09-09-2020	237915	06055	HOSTETLER LAWN & LANDSCAPING I	1,300.00
09-09-2020	237916	04922	HUTSON ASSESSING INC	4,550.00
09-09-2020	237917	05522	INTERSTATE BATTERIES-GREAT LKS	110.20
09-09-2020	237918	00296	IPM	533.20

Date	Check#	Vendor	Vendor Name	Amount
09-09-2020	237919	05426	JONES & HENRY ENGINEERS LTD	394.41
09-09-2020	237920	00020	KENDRICK STATIONERS INC	557.02
09-09-2020	237921	00296	KRISTY DAVIS	409.55
09-09-2020	237922	00211	KROGER LIMITED PARTNERSHIP I	236.98
09-09-2020	237923	00581	KRONTZ GENERAL MACHINE & TOOL	85.00
09-09-2020	237924	05460	LAFONTAINE CHRYSLER DODGE	24,713.00
09-09-2020	237925	04039	LAKELAND ASPHALT CORP	1,133.44
09-09-2020	237926	05977	LAKELAND INTERNET LLC	106.94
09-09-2020	237927	00216	LAWSON PRODUCTS INC	209.75
09-09-2020	237928	03892	LIFECARE AMBULANCE SERVICE	12,491.75
09-09-2020	237929	04335	LINCOLN FINANCIAL GROUP	5,328.91
09-09-2020	237930	00220	LITHO PRINTERS INC	1,188.59
09-09-2020	237931	04533	THE MACOMB GROUP	601.07
09-09-2020	237932	00296	MARCIA TAYLOR	40.00
09-09-2020	237933	05945	MED SAFETY PLUS LLC	127.91
09-09-2020	237934	00041	MEGAN BAKER	466.00
09-09-2020	237935	00585	MI ASSOC OF CHIEFS OF POLICE	100.00
09-09-2020	237936	04120	MI GVMT FINANCE OFFICERS ASSOC	120.00
09-09-2020	237937	04817	MICHIANA RECYCLING AND	912.46
09-09-2020	237938	03774	STATE OF MICHIGAN	30.00
09-09-2020	237939	03774	STATE OF MICHIGAN	120.00
09-09-2020	237940	00505	STATE OF MICHIGAN	270.45
09-09-2020	237941	02825	STATE OF MICHIGAN	18.00
09-09-2020	237942	05428	MICHIGAN UNDERGROUND LLC	1,568.00
09-09-2020	237943	06026	MID-CITY SUPPLY CO INC	16.66
09-09-2020	237944	04730	MILLER'S SIGN CO INC	9,496.00
09-09-2020	237945	05541	MILLER, CANFIELD, PADDOCK	4,433.00
09-09-2020	237946	04014	MILLERS SALES & SERVICE	433.38
09-09-2020	237947	03204	E I MORROW CO INC	268.40
09-09-2020	237948	00847	MWEA	154.00
09-09-2020	237949	00032	PARTS SOURCE INCORPORATED	338.44
09-09-2020	237950	03080	OTIS ELEVATOR COMPANY	723.72
09-09-2020	237951	03935	PARAGON LABORATORIES INC	736.00
09-09-2020	237952	02365	G PERSING INC	551.30
09-09-2020	237953	05042	PLANT GROWTH MANAGEMENT SYSTEM	23,829.95
09-09-2020	237954	00033	POSTNET POSTAL & BUSINESS	77.53
09-09-2020	237955	00485	POWER LINE SUPPLY	25,366.25
09-09-2020	237956	00031	POWER SYSTEM ENGINEERING INC.	1,475.00
09-09-2020	237957	06064	POWERSCREEN OF INDIANA INC	985.02
09-09-2020	237958	03002	PRAIRIE MATERIALS	218.70
09-09-2020	237959	04251	RAI JETS LLC	1,260.00
09-09-2020	237960	00035	RESCO	7,570.51
09-09-2020	237961	00296	ROSE BURTON	40.00
09-09-2020	237962	05379	S & S INDUSTRIAL SUPPLY	252.14
09-09-2020	237963	05765	SELKING INTL & IDEALEASE-LAGR	32.73
09-09-2020	237964	05835	SGS NORTH AMERICA INC	3,055.00
09-09-2020	237965	05948	SILVERSMITH INC	2,600.00
09-09-2020	237966	04310	SSEO GROUP INC	1,806.50
09-09-2020	237967	00099	ST JOSEPH COUNTY	91,882.71
09-09-2020	237968	04274	STEENSMA LAWN & POWER EQUIP	212.04
09-09-2020	237969	03773	STOOPS FREIGHTLINER	181.24
09-09-2020	237970	00101	STURGIS NEIGHBORHOOD PROGRAM	5,033.33
09-09-2020	237971	00507	STURGIS OVERHEAD DOOR & LADDER	235.00

Date	Check#	Vendor	Vendor Name	Amount
09-09-2020	237972	00492	SUPERIOR FOODS COMPANY	331.69
09-09-2020	237973	05709	TARTAN BUILDING LLC	4,076.04
09-09-2020	237974	00046	TELE-RAD INC	1,635.17
09-09-2020	237975	00047	CITY OF THREE RIVERS	392.00
09-09-2020	237976	00047	CITY OF THREE RIVERS	2,908.66
09-09-2020	237977	00047	CITY OF THREE RIVERS	1,390.12
09-09-2020	237978	05777	TRACE ANALYTICAL LABORATORIES	3,008.80
09-09-2020	237979	05999	TRI-STATE LINE-X	321.13
09-09-2020	237980	05686	TRI-STATE SECURITY LKSMITH LLC	1,531.00
09-09-2020	237981	04773	TRIANGLE DIGITAL PRINTING INC	110.00
09-09-2020	237982	01238	UNITED PARCEL SERVICE	20.12
09-09-2020	237983	04326	USA BLUEBOOK ACCT #665206	276.82
09-09-2020	237984	05659	WARNER OIL COMPANY	1,496.55
09-09-2020	237985	03511	WASTE MANAGEMENT	749.23
09-09-2020	237986	05014	WHEELER WORLD INC	2,375.00
09-09-2020	D01545	00002	ALL-PHASE ELECTRIC SUPPLY	7,124.59
09-09-2020	D01546	04732	ALTA EQUIPMENT COMPANY	43.89
09-09-2020	D01547	01213	BISBEE INFRARED SERVICES INC	4,050.00
09-09-2020	D01548	04066	BORDEN WASTE-AWAY SERVICE INC	7,143.45
09-09-2020	D01549	00077	CARQUEST AUTO PARTS	108.91
09-09-2020	D01550	02983	CINTAS LOCATION #351	1,833.14
09-09-2020	D01551	00157	JACK DOHENY COMPANIES INC	1,750.28
09-09-2020	D01552	00463	GALLS AN ARAMARK COMPANY	330.49
09-09-2020	D01553	00212	KSS ENTERPRISES	398.64
09-09-2020	D01554	03922	MARANA GROUP	3,491.35
09-09-2020	D01555	01080	NYE UNIFORM CO	109.50
09-09-2020	D01556	00479	PEERLESS-MIDWEST INC	1,260.00
09-09-2020	D01557	03944	PRAXAIR DISTRIBUTION INC	58.24
Manual Total				\$870,635.80
Automatic Total				\$466,127.57
Grand Total				\$1,336,763.37



**PAYROLL DISBURSEMENT**  
**FOR PAYROLL ENDING August 16, 2020**  
**PR0536M - Paid August 21, 2020**

GENERAL	\$134,193.50
MAJOR STREET	7,336.69
LOCAL STREET	6,839.34
CEMETERY	6,689.82
DDA	759.50
AIRPORT	518.75
BUILDING	2,651.05
STURGES-YOUNG CENTER FOR THE ARTS	5,192.44
RECREATION	4,209.73
DOYLE RECREATION CENTER	2,020.18
ELECTRIC	84,039.08
SEWER	18,022.40
WATER	11,826.31
MOTOR VEHICLE	2,206.59
<b>Payroll Sub-Total</b>	<b>\$286,505.38</b>



**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 8E**



**RESOLUTION**  
**TRANSFER OF PROPERTY FROM STURGIS TOWNSHIP TO CITY OF STURGIS**

**WHEREAS**, the City of Sturgis ("City") and the Township of Sturgis ("Township") entered into an Agreement for Conditional Transfer of Property pursuant to 1984 P.A. 425 dated August 4, 2000 ("Agreement"); and

**WHEREAS**, the Agreement provides that a property owner within District II, as defined in the Agreement, may voluntarily request a transfer of such property to the City by filing a notarized copy of such a request with the City and Township; and

**WHEREAS**, Lifecare Ambulance Real Estate Holding Company is a property owner within District II and has filed a request for transfer to the City of the properties described below.

<u>Owner</u>	<u>Parcel Number (Township)</u>	<u>Parcel Number City)</u>
Lifecare Ambulance	#75-015-002-052-00	To be combined w/#75-052-777-135-01
Real Estate Holding Company	#75-015-002-052-01	To be combined w #75-052-777-135-01

Legal descriptions of parcels: See attached Exhibit A

Location map of parcel: See Exhibit C

**NOW, THEREFORE, BE IT RESOLVED** that the aforementioned properties are hereby transferred to the City.

**BE IT FURTHER RESOLVED** that the City Clerk is authorized and directed to file certified copies of this Resolution with the Township Clerk, the St. Joseph County Clerk and the Office of the Great Seal of the State of Michigan to evidence that the transfer of the aforementioned services with respect to said properties has occurred for the records of each such office.

## EXHIBIT A

<u>Owner</u>	<u>Parcel Number (Township)</u>	<u>Parcel Number (City)</u>
Lifecare Ambulance Real Estate Holding Company	75-015-002-052-00	To be combined with 75-052-777-135-01

Legal description of parcel:

That Part of the West Half of the Southeast quarter of Section 2, Town 8 South, Range 10 West, Sturgis Township, St. Joseph County, Michigan described as beginning on the centerline of Chicago Road (US-12), 387.76 feet Westerly from the East line of the West Half of the West Half of the Southeast Quarter; thence North 350 feet; thence Southwesterly parallel with said centerline, 153.74 feet; thence South 350 feet to said centerline; thence Northeasterly, 153.74 feet to the Point of Beginning.

<u>Owner</u>	<u>Parcel Number (Township)</u>	<u>Parcel Number (City)</u>
Lifecare Ambulance Real Estate Holding Company	75-015-002-052-01	To be combined with 75-052-777-135-01

Legal description of parcel:

The West 100 feet of the following: Beginning at a point in the center of Chicago Road (US-12), 511.5 feet Westerly of the East line of the said West Half of the West Half of the Southeast Quarter of Section 2, Town 8 South, Range 10 West, Sturgis Township, St. Joseph County, Michigan, where said line crosses the centerline of Chicago Road (US-12) running thence North 350 feet and parallel with the West line of the West Half of the West Half of the Southeast Quarter of Section 2; thence Westerly and parallel with the centerline of Chicago Road (US-12), 130 feet; thence South 350 feet to the center of said Chicago Road (US-12); thence Easterly along the centerline of said Chicago Road (US-12) to the Place of Beginning.

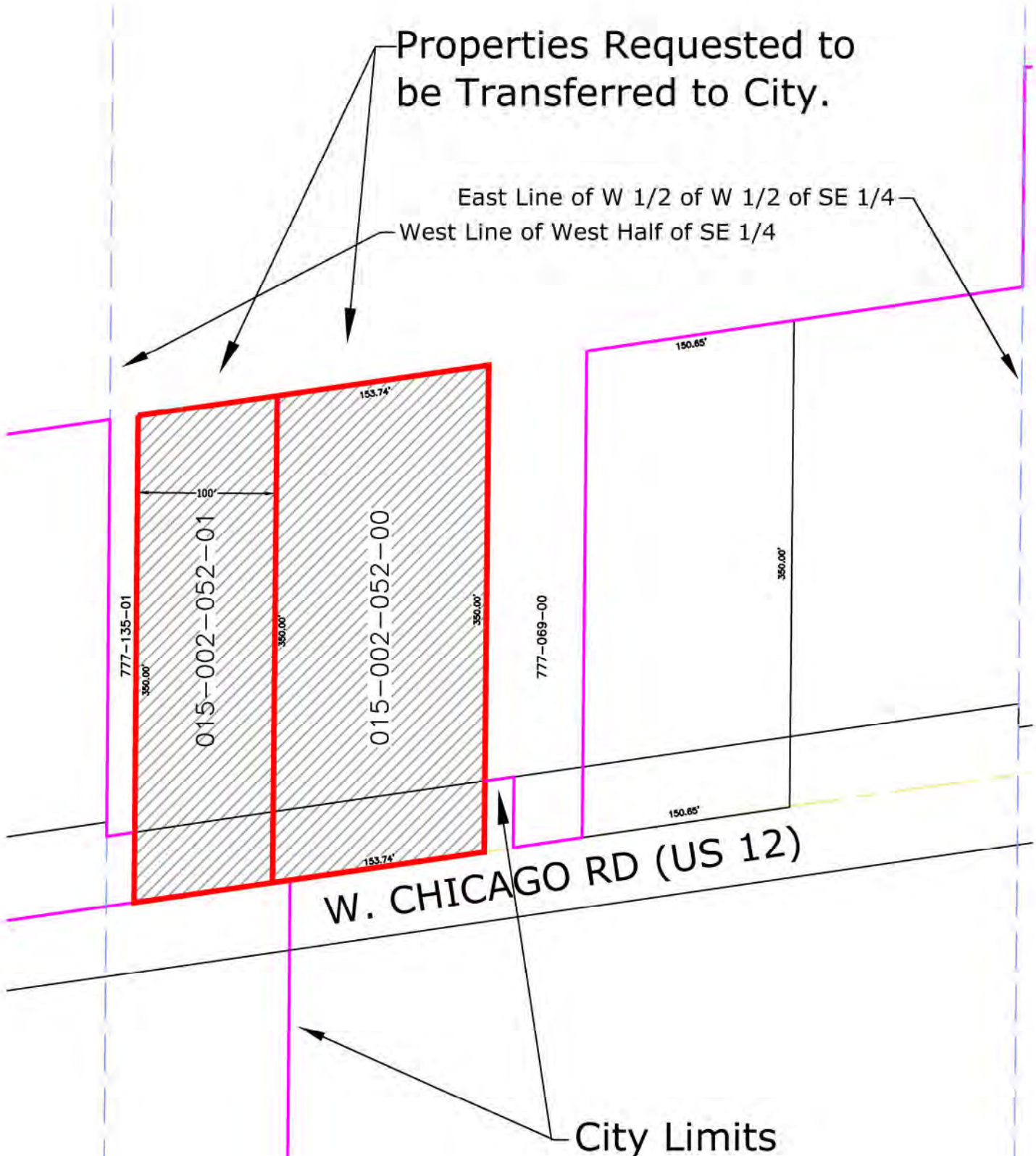
# Exhibit C



Scale : 1" = 100 feet

Properties Requested to  
be Transferred to City.

East Line of W 1/2 of W 1/2 of SE 1/4  
West Line of West Half of SE 1/4







**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10A**



# City of Sturgis Cemetery Fee Schedule 2020-2021

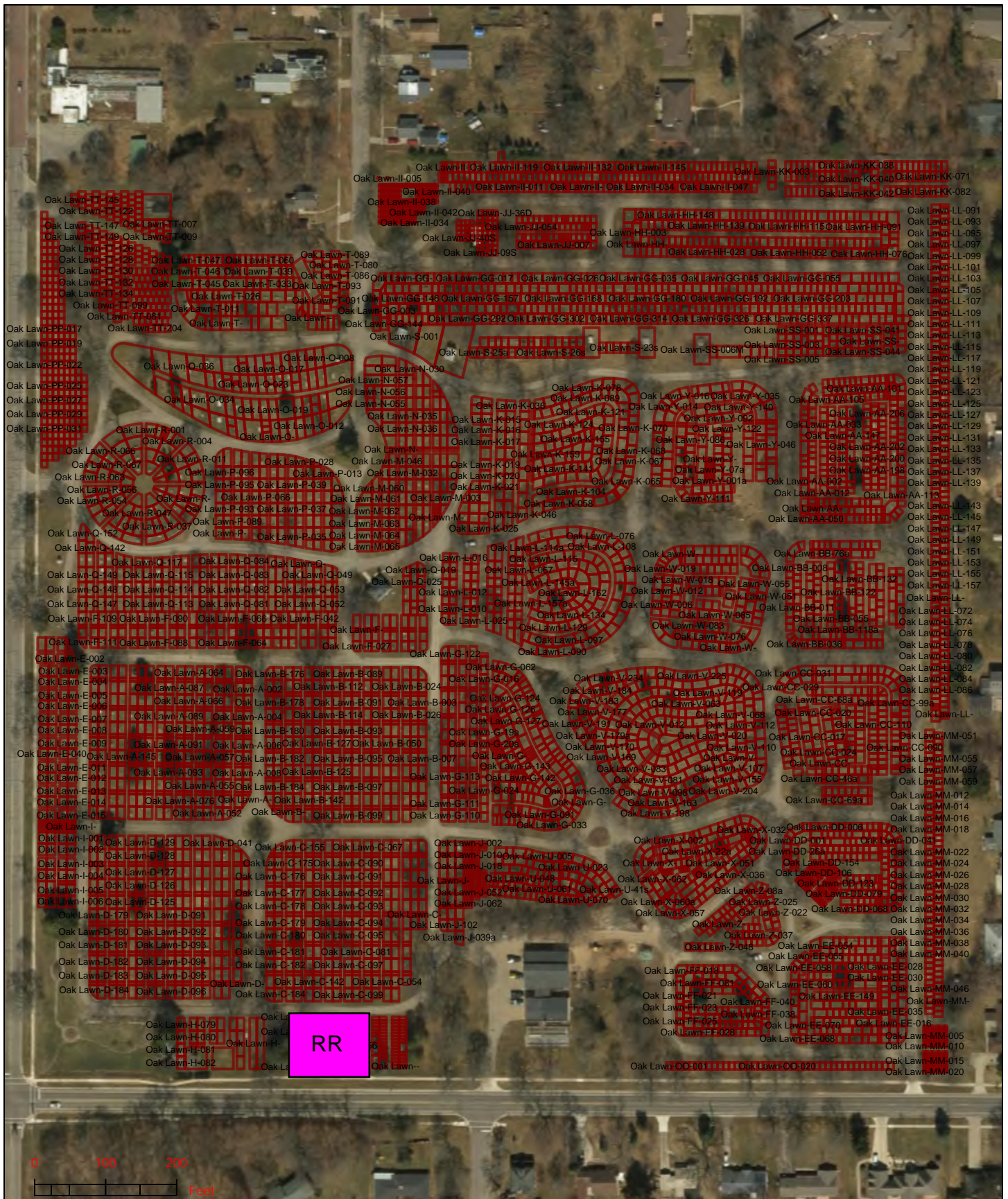
	CURRENT FY 20			PROPOSED FY 21			PROPOSED FY 22		
	Full Rate	Resident Rate	Discount	Full Rate	Resident Rate	Discount	Full Rate	Resident Rate	Discount
Lots									
Oak Lawn	\$814.00	\$626.00	23%	\$855.00	\$684.00	20%	\$898.00	\$718.00	20%
Memorial Gardens	\$750.00	\$573.00	24%	\$788.00	\$630.00	20%	\$827.00	\$662.00	20%
Cremation Section	\$391.00	\$300.00	23%	\$411.00	\$329.00	20%	\$432.00	\$346.00	20%
Babyland	\$285.00	\$220.00	23%	\$299.00	\$239.00	20%	\$314.00	\$251.00	20%
Grave Opening									
Weekday	\$601.00	\$482.00	20%	\$631.00	\$505.00	20%	\$663.00	\$530.00	20%
Saturday	\$736.00	\$589.00	20%	\$773.00	\$618.00	20%	\$812.00	\$650.00	20%
Disinterment	\$1,473.00	\$1,178.00	20%	\$1,547.00	\$1,238.00	20%	\$1,624.00	\$1,299.00	20%
Cremation Opening									
Weekday	\$200.00	\$150.00	25%	\$210.00	\$168.00	20%	\$221.00	\$177.00	20%
Saturday	\$402.00	\$225.00	44%	\$422.00	\$338.00	20%	\$443.00	\$354.00	20%
Weekday with Vault	\$322.00	\$282.00	12%	\$338.00	\$270.00	20%	\$355.00	\$284.00	20%
Saturday with Vault	\$450.00	\$402.00	11%	\$473.00	\$378.00	20%	\$497.00	\$398.00	20%
Disinterment (cremation)	\$227.00	\$183.00	19%	\$238.00	\$190.00	20%	\$250.00	\$200.00	20%
Disinterment with Vault (cremation)	\$401.00	\$321.00	20%	\$421.00	\$337.00	20%	\$442.00	\$354.00	20%
Baby Burial									
Interment	\$200.00	\$161.00	20%	\$210.00	\$168.00	20%	\$221.00	\$177.00	20%
Saturday Interment	\$250.00	\$203.00	19%	\$263.00	\$210.00	20%	\$276.00	\$221.00	20%
Disinterment	\$348.00	\$279.00	20%	\$365.00	\$292.00	20%	\$383.00	\$306.00	20%
Foundations									
Markers	\$0.30 per top sq. in.		-	\$0.32 per top sq. in.		-	\$0.34 per top sq. in.		-
Monuments	\$0.35 per top sq. in.		-	\$0.37 per top sq. in.		-	\$0.39 per top sq. in.		-
Mausoleum (Oak Lawn & Memorial Gardens)									
Crypt	\$2,410.00	\$1,928.00	20%	\$2,531.00	\$2,025.00	20%	\$2,658.00	\$2,126.00	20%
Interment	\$107.00	\$86.00	20%	\$112.00	\$90.00	20%	\$118.00	\$94.00	20%
Lettering	\$375.00	\$375.00	-	\$394.00	\$394.00	-	\$414.00	\$414.00	-
Disinterment	\$268.00	\$215.00	20%	\$281.00	\$225.00	20%	\$295.00	\$236.00	20%
Columbarium (Oak Lawn & Memorial Gardens)									
Single / Double Niche	\$1,553.00	\$1,228.00	21%	\$1,631.00	\$1,305.00	20%	\$1,713.00	\$1,370.00	20%
Interment for One (1)	\$66.00	\$54.00	18%	\$69.00	\$55.00	20%	\$72.00	\$58.00	20%
Interment for Two (2)	\$134.00	\$107.00	20%	\$141.00	\$113.00	20%	\$148.00	\$118.00	20%
Disinterment	\$134.00	\$107.00	20%	\$141.00	\$113.00	20%	\$148.00	\$118.00	20%
Other Fees									
Overtime Services	\$130.00 per hour		-	\$130.00 per hour		-	\$130.00 per hour		-
Deed Duplicate	\$20.00	\$15.00	25%	\$21.00	\$21.00	-	\$22.00	\$22.00	-
Transfer Deed	\$75.00	\$55.00	27%	\$79.00	\$79.00	-	\$83.00	\$83.00	-

## Cemetery Rates Comparison - 2020

	Sturgis Current FY 20	Sturgis Prop. FY 21		Coldwater	Three Rivers	Lagrange	Marshall	Niles
Population	10,994			10,945	7,660	2,748	7,005	11,158
LOTS								
Oak Lawn Non-Resident (Full Rate)	\$814	\$855				\$550		
Oak Lawn Resident	\$626	\$684		\$500	\$625	\$350	\$550	\$950
Memorial Gardens Non-Resident (Full Rate)	\$750	\$788						
Memorial Gardens Resident	\$573	\$630						\$800
Cremation Section Non-Resident (Full Rate)	\$391	\$411						
Cremation Section Resident	\$300	\$329			\$240			\$600
Babyland Non-Resident (Full Rate)	\$285	\$299						
Babyland Resident	\$220	\$239		\$200	\$240	\$350		\$250
GRAVE OPENING								
Weekday Non-Resident (Full Rate)	\$601	\$631						
Weekday Resident	\$482	\$505		\$400	\$475	\$450	\$400	\$900
Saturday Non-Resident (Full Rate)	\$736	\$773						
Saturday Resident	\$589	\$618		\$700	\$590	\$500		\$1,500
Disinterment Non-Resident (Full Rate)	\$1,473	\$1,547						
Disinterment Resident	\$1,178	\$1,238		\$460	\$1,000		\$650	\$700
CREMATION OPENING								
Weekday Non-Resident (Full Rate)	\$200	\$210						\$350
Weekday Resident	\$150	\$165		\$200	\$160	\$250	\$200	\$350
Saturday Non-Resident (Full Rate)	\$402	\$422						
Saturday Resident	\$225	\$338		\$500	\$195			\$950
Weekday w/ Vault Non-Resident (Full Rate)	\$322	\$338						
Weekday w/ Vault Resident	\$282	\$270						\$350
Saturday w/ Vault Non-Resident (Full Rate)	\$450	\$473						\$315
Saturday w/ Vault Resident	\$402	\$378						\$950
Disinterment (crem.) Non-Resident (Full Rate)	\$227	\$238						
Disinterment (crem.) Resident	\$183	\$183		\$270	\$315		\$350	\$350
Disinterment (crem.) w/ Vault Non-Resident (Full Rate)	\$401	\$421						
Disinterment (crem.) w/ Vault Resident	\$321	\$337						
BABY BURIAL								
Interment Non-Resident (Full Rate)	\$200	\$210						
Interment Resident	\$161	\$168		\$200	\$160		\$200	\$200
Saturday Interment Non-Resident (Full Rate)	\$250	\$263						
Saturday Interment Resident	\$203	\$210		\$500	\$195			\$800
Disinterment Non-Resident (Full Rate)	\$348	\$365						
Disinterment Resident	\$279	\$292		\$270	\$315		\$350	
FOUNDATIONS								
Markers (per sq. inch)	\$0.30	\$0.32		\$0.40	\$0.45	\$0.30	\$0.50	\$0.75
Monuments (per sq. inch)	\$0.35	\$0.37		\$0.45	\$0.45	\$0.30	\$0.50	\$0.75

	Sturgis Current FY 20	Sturgis Prop. FY 21		Coldwater	Three Rivers	Lagrange	Marshall	Niles
Population	10,994			10,945	7,660	2,748	7,005	11,158
MAUSOLEUM (Oak Lawn and Mem. Gardens)								
Crypt, Interment, & Lettering Non-Resident (Full Rate)	\$2,892	\$3,037						
Crypt, Interment, & Lettering Resident*	\$2,389	\$2,509						\$700
Disinterment Non-Resident (Full Rate)	\$268	\$281						
Disinterment Resident	\$215	\$225						
COLUMBARIUM (Oak Lawn and Mem. Gardens)								
Single/Double Niche Non-Resident (Full Rate)	\$1,553	\$1,553		\$580				
Single/Double Niche Resident	\$1,228	\$1,228		\$520			\$650	\$1,500
Interment for One (1) Non-Resident (Full Rate)	\$66	\$69						
Interment for One (1) Resident	\$54	\$55						
Interment for Two (2) Non-Resident (Full Rate)	\$134	\$141						
Interment for Two (2) Resident	\$107	\$113						
Disinterment Non-Resident (Full Rate)	\$134	\$141						
Disinterment from Columbarium Resident	\$107	\$113						
OTHER FEES								
Overtime Services (per hour)	\$130	\$130		\$200	\$72			\$190
Deed Duplicate Non-Resident (Full Rate)	\$20	\$21						
Deed Duplicate Resident	\$15	\$21			\$15			
Transfer Deed Non-Resident (Full Rate)	\$75	\$79						
Transfer Deed Resident	\$55	\$79			\$100			\$0





**City of Sturgis  
City Commission  
Regular Meeting**

**Agenda Item 10C**











## Boards and Commissions Application

Name: Edmund F. Dinsmore  
(First) (Middle) (Last)

Address: 209 Michigan Ave Sturgis 49091 Email: ed@efd.us.com  
(Street) (City) (Zip)

Are you a city resident? Yes Home Phone: 269-651-5284

Occupation: General Manager / Partner Work Phone: 269-501-0887

Employment: Micro Research Americas, LLC  
(Name of Employer)

706 South Street Howe 46746  
(Street) (City) (Zip)

Please list your qualifications for effective Board membership (Include all City Boards you serve on and any relevant experience/expertise in the area you wish to serve):

Served on the Sturgis Zoning Board of Appeals from mid 70s to mid 80s

Reasons for seeking appointment (Areas of interest, goals, etc.):

Have lived in Sturgis at our current address for almost 45 years and desire to see Sturgis  
continue to grow and prosper

Are there any reasons you may have a conflict of interest if you were appointed to a Board or Commission which you listed? No If yes, please explain.

References (Non-family, these may be personal or professional):

James Liston 117 South Maple St 269-659-3248  
(Name) (Address) (Phone)

Michael Wilson 26593 Mintdale Road 269-625-2257  
(Name) (Address) (Phone)

Signature:  Date: 8/11/20

Choose any boards/commissions that you are interested in, numbering them in order of preference, 1 being the most preferred.

- |  |   |
|--|---|
| <input type="checkbox"/> Airport Advisory Board                    | <input type="checkbox"/> Health Facilities & Hospital Finance Authority |
| <input type="checkbox"/> Board of Review                           | <input type="checkbox"/> LDFA Board of Directors                        |
| <input type="checkbox"/> Construction Board of Appeals             | <input type="checkbox"/> Parks and Cemetery Board                       |
| <input type="checkbox"/> DDA Board of Directors                    | <input checked="" type="checkbox"/> Planning Commission                 |
| <input type="checkbox"/> Doyle and Recreation Advisory Board       | <input type="checkbox"/> Sister City Committee                          |
| <input type="checkbox"/> EDC & BRA Board of Directors              | <input type="checkbox"/> Sturgis Building Authority                     |
| <input type="checkbox"/> Elected Officials Compensation Commission | <input type="checkbox"/> Sturgis Housing Commission                     |
| <input type="checkbox"/> Election Commission                       | <input type="checkbox"/> Sturges-Young Center for the Arts Board        |
| <input type="checkbox"/> Employee's Retirement System              | <input type="checkbox"/> Zoning Board of Appeals                        |

Please contact the City Clerk or refer to the Boards and Commissions Handbook on the City's website for more information.

Applications will be kept for one year. Return to: City Clerk's Office, 130 N. Nottawa St, Sturgis, MI 49091 or [krhodes@sturgis@sturgismi.gov](mailto:krhodes@sturgis@sturgismi.gov)





## Boards and Commissions Application

Name: STEVEN ROBERT SHEVICK  
(First) (Middle) (Last)

Address: 302 S LAKEVIEW STURGIS, MI 49091 Email: STEVEN SHEVICK@AOL.COM  
(Street) (City) (Zip)

Are you a city resident? YES

Home Phone: 269.651.3895

Occupation: Retired

Work Phone: 574.876.0433

Employment: N/A  
(Name of Employer)

(Street)

(City)

(Zip)

Please list your qualifications for effective Board membership (Include all City Boards you serve on and any relevant experience/expertise in the area you wish to serve):

Doyle Board Member - Kiwanis Past President -  
owner of a Commercial Bldg in Sturgis

Reasons for seeking appointment (Areas of interest, goals, etc.):

As Sturgis grows, I would like to be on the board that  
focuses on the best interest for our city. That focus should include an  
organized outline that pledges the growth will be by choice & not  
by chance.

Are there any reasons you may have a conflict of interest if you were appointed to a Board or Commission which you listed? NO If yes, please explain.

References (Non-family, these may be personal or professional):

Top Good 113 S. MAPLE, STURGIS 269.580.1182  
(Name) (Address) (Phone)  
Betsy Fryser 302 Michigan Sturgis 773.402.8897  
(Name) (Address) (Phone)

Signature: Steven R Shevick

Date: 8/8/20

**Choose any boards/commissions that you are interested in, numbering them in order of preference, 1 being the most preferred.**

- ☐ Airport Advisory Board
- ☐ Board of Review
- ☐ Construction Board of Appeals
- ☐ DDA Board of Directors
- ☐ Doyle and Recreation Advisory Board
- ☐ EDC & BRA Board of Directors
- ☐ Elected Officials Compensation Commission
- ☐ Election Commission
- ☐ Employee's Retirement System

- ☐ Health Facilities & Hospital Finance Authority
- ☐ LDFA Board of Directors
- ☐ Parks and Cemetery Board
- ☒ Planning Commission
- ☐ Sister City Committee
- ☐ Sturgis Building Authority
- ☐ Sturgis Housing Commission
- ☐ Sturgis-Young Center for the Arts Board
- ☒ Zoning Board of Appeals

Please contact the City Clerk or refer to the Boards and Commissions Handbook on the City's website for more information.

Applications will be kept for one year. Return to: City Clerk's Office, 130 N. Nottawa St, Sturgis, MI 49091 or [krhodes@sturgis@sturgismi.gov](mailto:krhodes@sturgis@sturgismi.gov)